**Checklist for CBK no objection**

|  |  |
| --- | --- |
| Details | Fill in here |
| **Name of the company** |  |
| **Company Incorporation Number and Date** |  |
| *Details of directors and shareholders*  **Director/Shareholder 1**   * **Name** * **National I.D No./ Passport no. (in the case of a foreign director or shareholder)** * Postal address * Email address * Telephone number * Occupation * Nationality |  |
| **Director/Shareholder 2**   * **Name** * **National I.D No./ Passport no. (in the case of a foreign director or shareholder)** * Postal address * Email address * Telephone number * Occupation * Nationality   **{insert more Director/shareholders as necessary}** |  |
| **{insert more shareholders as necessary; in the case of a company as a shareholder instead of the I.D. write the Company Incorporation Number }** |  |
| **Details of the registered office)**   * Physical address of the company e.g. LR. No. /Plot No. * Email address * Telephone No. * Building * Location (County, District, Locality) * Street /Road * Postal address |  |
| **Type of service required from Capita Registrars** | CBK LETTER OF NO OBJECTION |
| **CBK REQUIREMENTS (Please provide)**   1. **Copy of National ID** 2. **KRA PIN certificate ( For the Individual directors and for the Company)** 3. **Tax Compliance Certificate ( For the Directors and for the Company)** 4. **CRB Clearance certificate or credit report** 5. **CR 12** 6. **Name reservation** 7. **Certificate of Incorporation** 8. **Bank Statement ( whether company or directors…whoever is injecting the funds)** |  |
| Any other comments |  |

**Ecitizen login details (where necessary)**

|  |  |
| --- | --- |
| **Email Address or ID Number** |  |
| **Password** |  |

**Client Details**

|  |  |
| --- | --- |
| Name |  |
| Email |  |
| Mobile phone Number |  |

**PAYMENT: MPESA TILL. NO: 670876 CAPITA REGISTRARS**