**Checklist for CBK no objection**

|  |  |
| --- | --- |
| Details  | Fill in here |
| **Name of the company** |  |
| **Company Incorporation Number and Date** |  |
| *Details of directors and shareholders***Director/Shareholder 1*** **Name**
* **National I.D No./ Passport no. (in the case of a foreign director or shareholder)**
* Postal address
* Email address
* Telephone number
* Occupation
* Nationality
 |  |
| **Director/Shareholder 2*** **Name**
* **National I.D No./ Passport no. (in the case of a foreign director or shareholder)**
* Postal address
* Email address
* Telephone number
* Occupation
* Nationality

**{insert more Director/shareholders as necessary}** |  |
| **{insert more shareholders as necessary; in the case of a company as a shareholder instead of the I.D. write the Company Incorporation Number }** |  |
| **Details of the registered office)*** Physical address of the company e.g. LR. No. /Plot No.
* Email address
* Telephone No.
* Building
* Location (County, District, Locality)
* Street /Road
* Postal address
 |   |
| **Type of service required from Capita Registrars** | CBK LETTER OF NO OBJECTION |
| **CBK REQUIREMENTS (Please provide)**1. **Copy of National ID**
2. **KRA PIN certificate ( For the Individual directors and for the Company)**
3. **Tax Compliance Certificate ( For the Directors and for the Company)**
4. **CRB Clearance certificate or credit report**
5. **CR 12**
6. **Name reservation**
7. **Certificate of Incorporation**
8. **Bank Statement ( whether company or directors…whoever is injecting the funds)**
 |  |
| Any other comments |  |

 **Ecitizen login details (where necessary)**

|  |  |
| --- | --- |
| **Email Address or ID Number** |  |
| **Password** |  |

**Client Details**

|  |  |
| --- | --- |
| Name |  |
| Email |  |
| Mobile phone Number |  |

**PAYMENT: MPESA TILL. NO: 670876 CAPITA REGISTRARS**